# LOGISTICS -60 USEFUL WORDS AND PHRASES YOU SHOULD KNOW





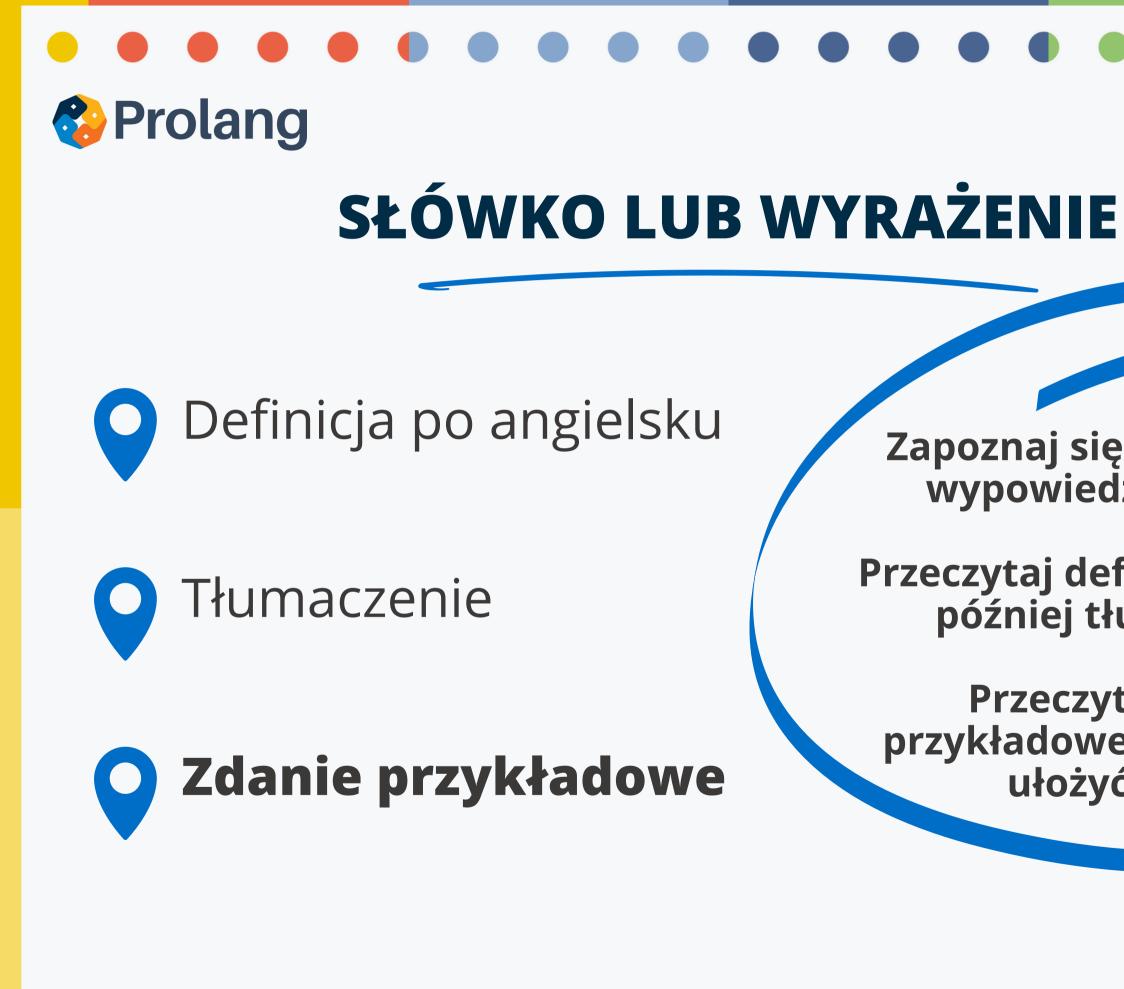




### Szkolenia językowe dla firm poukładane od A do Z



Rozwijamy i doskonalimy umiejętności językowe ludzi biznesu. Efektywnie przygotowujemy Państwa do pracy w języku obcym poprzez autorskie narzędzia i kompleksowo zorganizowane szkolenia.



Zapoznaj się ze słówkiem, wypowiedz je na głos.

Przeczytaj definicję i dopiero później tłumaczenie.

Przeczytaj zdanie przykładowe i postaraj się ułożyć swoje.



a person responsible for overseeing and managing the customer service operations of a company

kierownik ds. obsługi klienta

The customer service manager implemented a new protocol to enhance support response times.



### **FREIGHT FORWARDER**

a company or individual that organizes shipments of goods on behalf of shippers and coordinates transportation and logistics

spedytor

**Our freight forwarder ensures that the goods** are cleared through customs without delay.

# Prolang **INTERNATIONAL LOGISTICS** MANAGER

a professional responsible for coordinating and managing the logistics activities involved in international trade

kierownik ds. logistyki międzynarodowej

The international logistics manager coordinated a complex shipment across three continents.





an individual responsible for overseeing and managing inventory levels to ensure efficient operations

kierownik ds. kontroli stanów magazynowych

The inventory control manager is responsible for maintaining the balance between stock levels and customer demand.

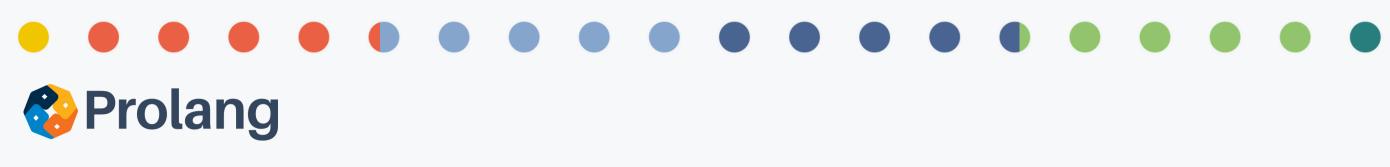
# Prolang **LOGISTICS SERVICES SALESPERSON**

a sales representative responsible for selling logistics services such as transportation, warehousing, and distribution

sprzedawca usług logistycznych

The logistics services salesperson secured a contract with a major manufacturing company.





### LOGISTICIAN

a professional involved in the planning, implementation, and management of logistics operations

logistyk

The logistician developed a new routing plan to reduce transportation costs.

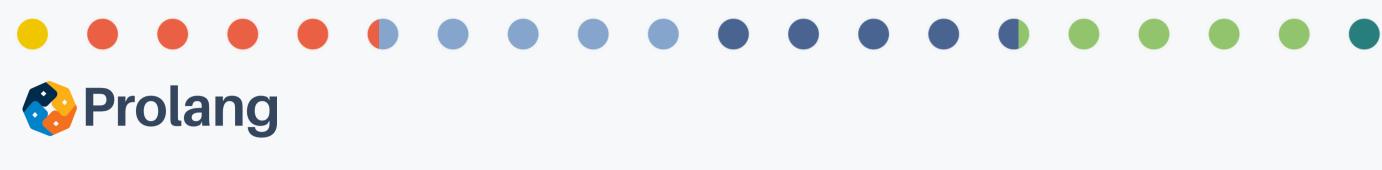
# Prolang **LOGISTICS SOFTWARE** MANAGER

an individual responsible for overseeing the development, implementation, and maintenance of software systems used in logistics operations

kierownik ds. oprogramowania logistycznego

The logistics software manager pointed out a major error in the new inventory management system.



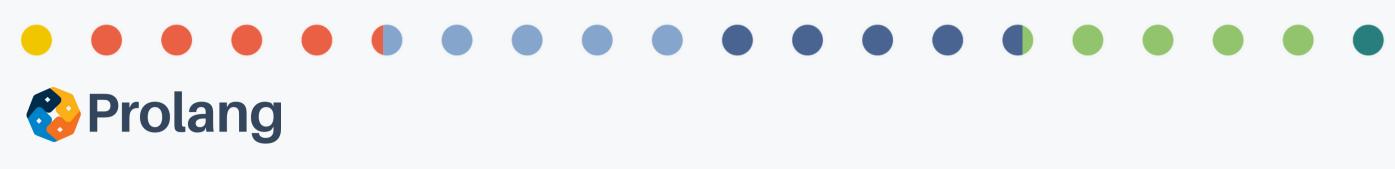


### RETAILER

a business that sells goods directly to consumers

### sprzedawca detaliczny

### A new retailer placed a large order in anticipation of the holiday shopping season.



### **SUBCONTRACTOR**

a person or company that carries out work for a primary contractor on a contract basis

podwykonawca

**Our subcontractor has been tasked with** handling the overflow of cargo during the holiday rush.



# Prolang **SYSTEMS SUPPORT** MANAGER

an individual responsible for providing technical support and maintenance for information systems or software

kierownik ds. wsparcia technicznego

The systems support manager successfully upgraded our logistics software to improve tracking accuracy.



# Prolang **WAREHOUSE OPERATIONS** MANAGER

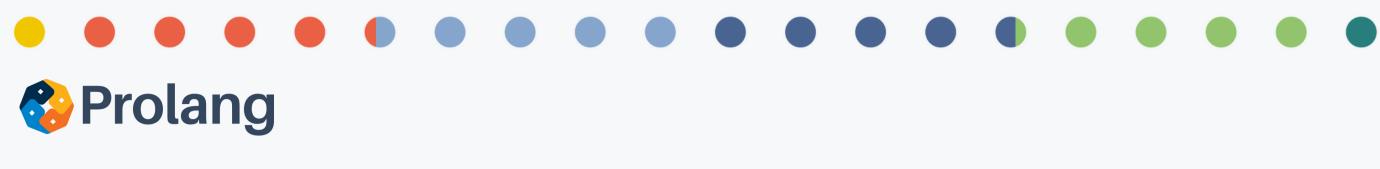
an individual responsible for overseeing and managing the day-to-day operations of a warehouse facility



kierownik magazynu

The warehouse operations manager is streamlining the workflow to improve outbound logistics.





### **STANDARD PROVIDER**

a company or entity that offers goods or services according to established norms or standards

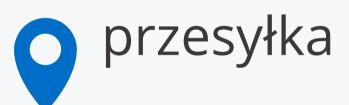
firma świadcząca standardowe usługi logistyczne

**Our standard provider for office equipment** is experiencing cash flaw issues.



### **CONSIGNMENT**

A shipment of goods sent to a consignee, typically for sale on behalf of the consignor

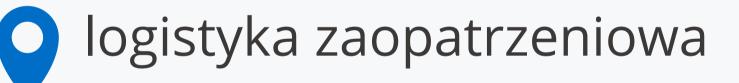


### On a consignment basis, the unsold goods can be returned to the supplier without any financial penalties.

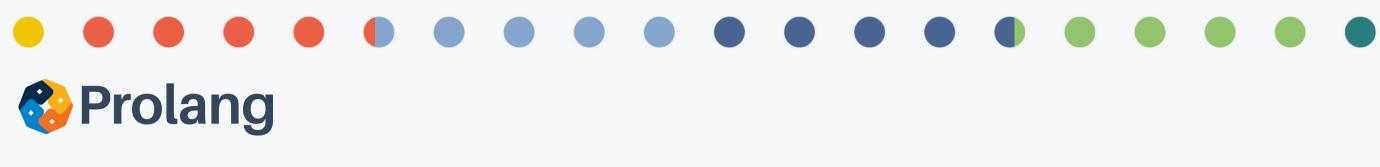


### **INBOUND LOGISTICS**

the process of managing the flow of goods and materials into a warehouse or production facility



### Inbound logistics deals with the receiving and storing of raw materials for production.



### **OUTBOUND LOGISTICS**

the process of managing the flow of goods from a warehouse or production facility to the end customer

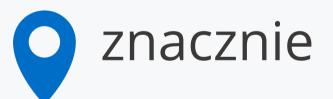


### **Outbound logistics is busy today with the** release of the new product line.



### SIGNIFICANTLY

to a great extent or degree; noticeably or importantly

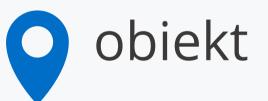


The introduction of automated systems has significantly improved the efficiency of our warehouse operations.



FACILITY

a building, place, or set of equipment used for a particular purpose



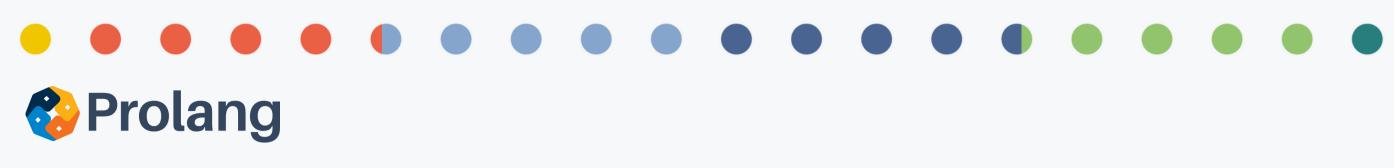
### The new logistics facility features state-ofthe-art sorting and packaging equipment.



### a specific goal or target to be achieved



# Our main objective this quarter is to reduce transportation costs by 10%.



### **BILL OF LADING**

a legal document issued by a carrier to acknowledge receipt of goods for shipment and to specify the terms of transportation

list przewozowy

The bill of lading for the ocean freight was issued once the container was loaded onto the ship.

# Prolang **CERTIFICATE OF INSPECTION**

a document certifying that goods or materials have been inspected and meet specified standards or requirements

certyfikat inspekcji

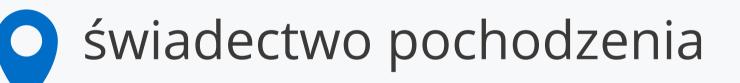
A certificate of inspection is mandatory to verify that agricultural products meet export regulations.





### **CERTIFICATE OF ORIGIN**

a document certifying the country of origin of goods exported or imported



### The certificate of origin is required for our international shipments to clear customs.

## Prolang **DANGEROUS GOODS** DECLARATION

a document providing information about hazardous materials being transported, as required by regulations

deklaracja towarów niebezpiecznych

Shipping lithium batteries requires a dangerous goods declaration due to their hazardous nature.

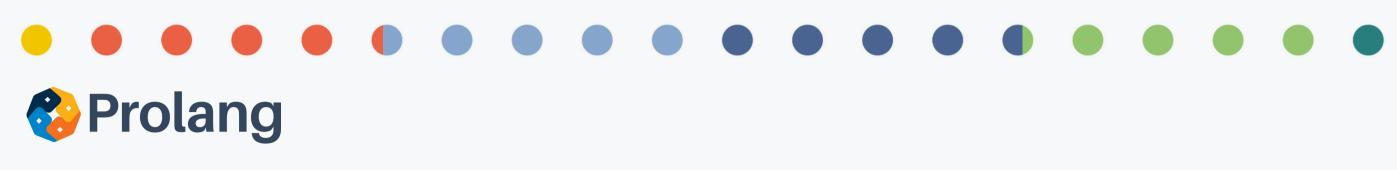




inventory held at various distribution points or locations to meet customer demand

magazyn towarów w transporcie

**Our distribution inventory is strategically** located to serve our customers with faster delivery times.

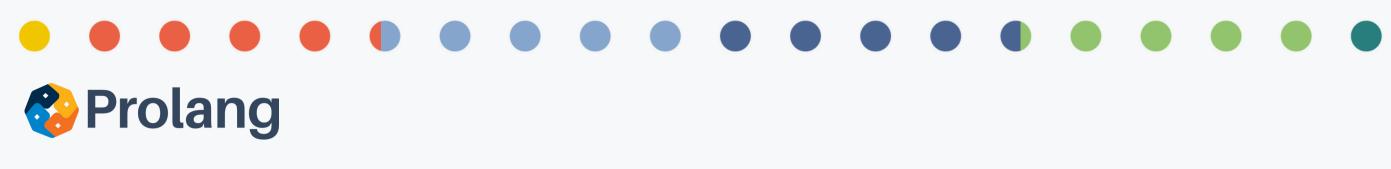


### INVOICE

a commercial document issued by a seller to a buyer, indicating the products, quantities, and prices of items sold



### The invoice for the last shipment has been processed for payment.



### INTEREST

the charge for borrowing money, typically expressed as a percentage of the principal



The finance department calculated the interest on the late payment from the vendor.



### **LETTER OF CREDIT**

a financial instrument issued by a bank guaranteeing that a buyer's payment to a seller will be received on time and for the correct amount

akredatywa

**Our suppliers typically require a letter of** credit before commencing production on large orders.

# Prolang SKU **STOCK KEEPING UNIT**

a unique code assigned to each distinct product for inventory tracking purposes

identyfikator zarządzania danym towarem

Each SKU represents a different size and color of the same shoe model in our inventory system.





### an expression of dissatisfaction or grievance about something



# The customer service team is investigating the complaint about delayed shipment.

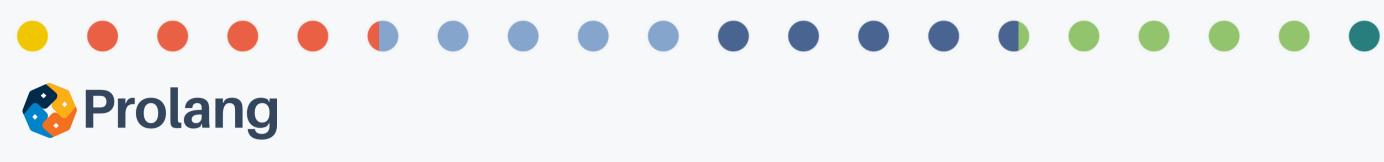


### HANDLING COST

the expenses associated with the handling, packaging, and movement of goods

koszt obsługi transportu

### The handling cost for fragile items is higher due to the need for special packaging.



### REPLENISHMENT

the process of restocking or refilling inventory to maintain desired levels

uzupełnienie zapasów

**Replenishment of stock is automatically** triggered when levels fall below a predefined threshold.



### **INDICATORS**

measures or signals used to assess or indicate a particular condition, trend, or phenomenon



We track various logistics indicators to monitor the performance of our supply chain operations.



### **NON-ASSET BASED**

referring to logistics companies that do not own the transportation assets (e.g., trucks, planes) they use but instead rely on third-party providers

nieposiadający środków trwałych

Our non-asset based approach allows us to adapt quickly to changing market conditions.



### UNFORSEEN

not anticipated or expected; unexpected

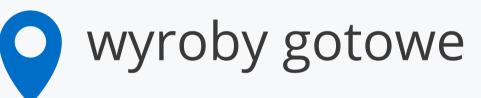
nieprzewidziane

Unforeseen disruptions in the supply chain can lead to significant delays and increased costs.

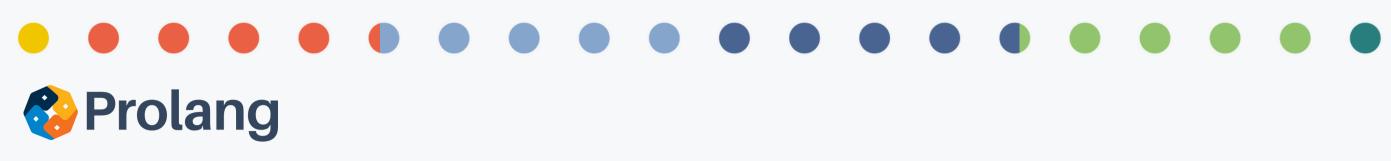


### FINISHED GOODS

products that have completed the manufacturing process and are ready for sale or use



### The finished goods are ready for shipment at the end of the production line.



### **FINISHED PARTS**

components or parts that have undergone all manufacturing processes and are ready for assembly or use



**Our supplier delivers finished parts that are** ready for assembly without further modification.

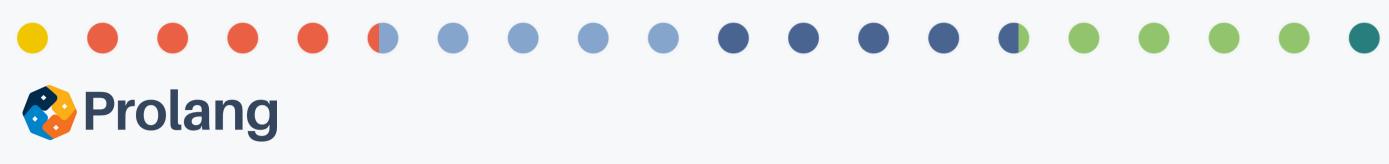
## Prolang PPE **PERSONAL PROTECTIVE EQUIPMENT**

equipment worn to minimize exposure to hazards that may cause injuries or illnesses, such as gloves, goggles, helmets, and masks

środki ochrony osobistej

### All warehouse staff must wear the appropriate PPE at all times on the floor.



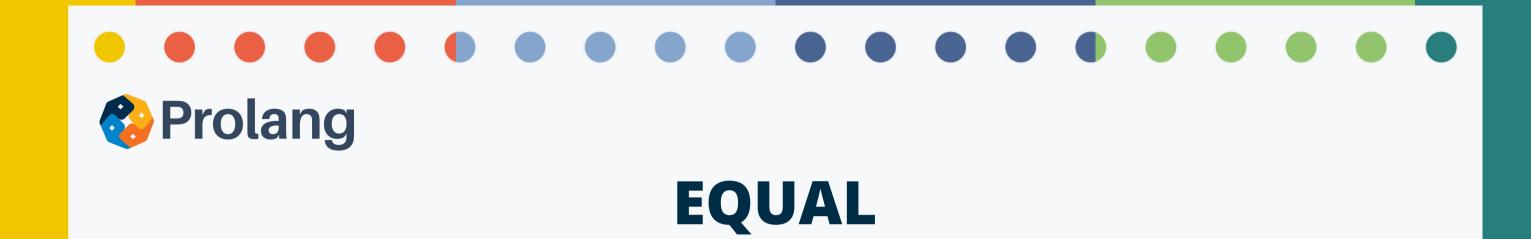


### **RAW MATERIALS**

basic materials or substances used in the production of goods



### The price of raw materials has a direct impact on our cost of goods sold.



being the same in quantity, size, degree, or value



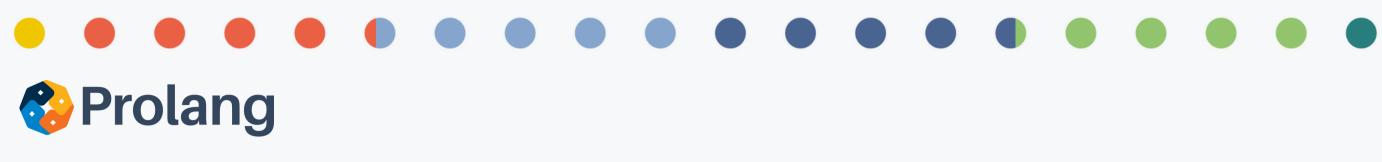
### Each branch office will receive an equal share of the promotional materials.



## A detailed description or standard that defines the requirements for a product or service

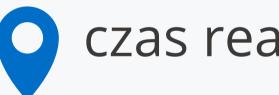
specyfikacja

The engineering team provided the spec for the new equipment to ensure compatibility with our existing machines.



### LEAD TIME

the amount of time required for an order to be fulfilled from the time it is placed until it is delivered



czas realizacji zamówienia

## **Reducing the lead time can significantly** improve customer satisfaction.



### **TRANSIT TIME**

the amount of time it takes for goods or cargo to the amount of time it takes for go travel from one point to another



We are measuring transit time as a key performance indicator for our shipping department.



transportation services that are available immediately or upon request, typically through technology platforms

transport na żądanie

## **On-demand transport services are essential** for our just-in-time delivery commitments.



## the action or method of storing something, typically for future use



# We need additional storage space to accommodate the influx of holiday inventory.

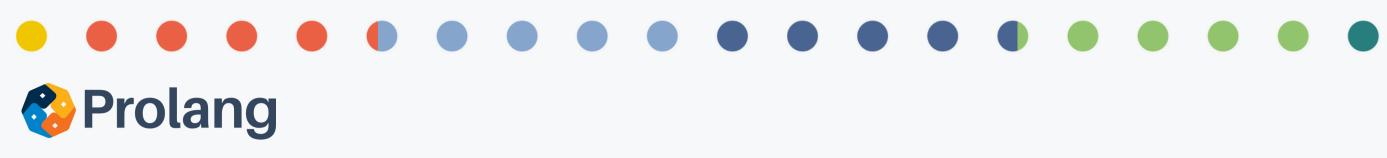


### DEPRECIATION

a decrease in the value of an asset over time due to wear and tear, obsolescence, or other factors

deprecjacja (obniżenie wartości)

We must account for the depreciation of warehouse equipment over its useful life.



### **INSPECTION COST**

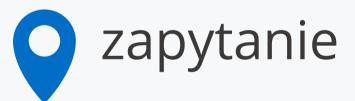
the expenses incurred in examining and evaluating goods or services for quality or compliance



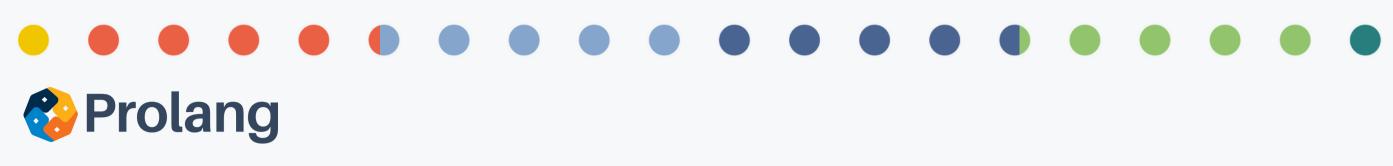
### Inspection cost is a necessary expense to maintain our quality standards.



### a request for information or an investigation into a matter



# We received an inquiry about the availability of extra-large sizes in our latest apparel line.



### MALFUNCTION

a failure or defect in equipment or machinery that prevents it from functioning properly

usterka, nieprawidłowe działanie

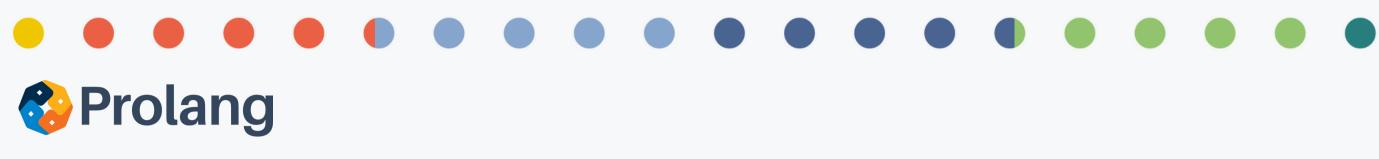
### A malfunction in the conveyor system caused a temporary halt in operations.



a place where industrial or manufacturing processes take place; a factory or production facility

fabryka, zakład produkcyjny

The new plant will increase our production capacity by 50%.



### **RECEIVING AREA**

a designated space or location where incoming goods are received and processed

strefa przyjęć

## The receiving area is designated for the inspection and sorting of incoming goods.



a designated space or location where incoming goods are received and processed

magazynować

### The new merchandise will be stored in the back area of the warehouse next Monday.

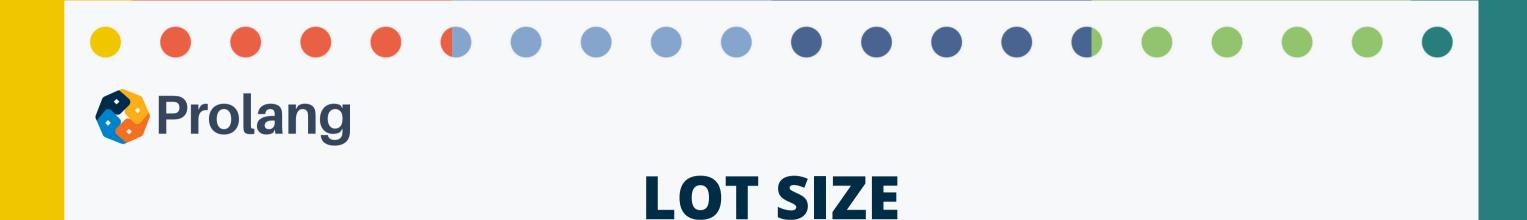


### INVENTORY

## a complete list of items such as property, goods in stock, or the contents of a building



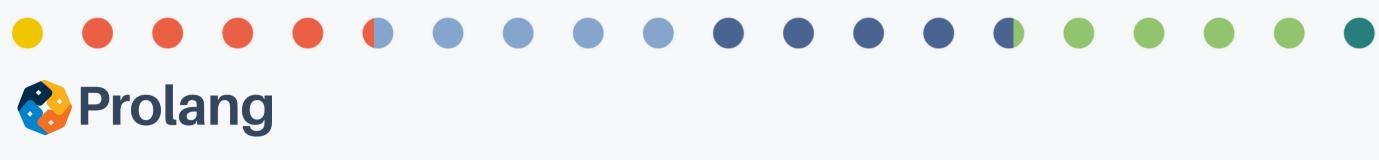
## We conduct a physical count of our inventory at the end of each quarter.



## the quantity of goods produced or ordered at one time



### The manufacturer agreed to reduce the lot size to accommodate our smaller warehouse capacity.



### **SPLIT-LOAD TRUCK**

a truck designed to carry multiple shipments or loads from different origins or to different destinations simultaneously

ciężarówka z dzielonym ładunkiem

The split-load truck was used to deliver perishable goods to multiple retail locations in one trip.



## a quantity of goods or cargo shipped together to a particular destination

ładunek (towarów)

## The shipment was delayed due to adverse weather conditions.



## e goods transported in bulk by truck, train, ship, or aircraft



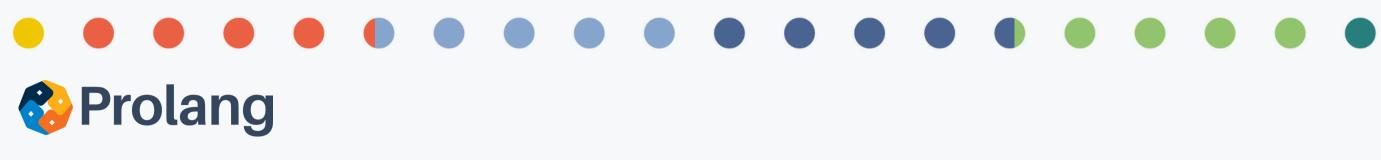
# The freight costs have increased due to rising fuel prices.



## e a period of time in which all inputs can be varied or adjusted

długoterminowy

# Investing in quality equipment will benefit the company in the long run.



### **SHORT RUN**

a period of time during which some factors of production are fixed, limiting the ability to adjust production levels

produkcja krótkoterminowa

### The promotional items are only available in a short run for the upcoming event.



### **FAST-PACED**

## Characterized by a high level of activity or rapid progress



# Working in a fast-paced distribution center requires focus and agility.

## Prolang

### **LOCKOUT-TAGOUT**

a safety procedure used to ensure that dangerous machines are properly shut off and not restarted before maintenance or servicing is completed

blokada tagout

The maintenance team follows a strict **lockout-tagout procedure to ensure safety** during machine repairs.





the amount or number of something, typically measured in units or volume

ilość

### Please verify the quantity of items before sending them to the shipping department.

## DZIĘKUJEMY ZA ZAPOZNANIE SIĘ Z E-BOOKIEM!

Aby nie stracić zdobytej wiedzy wejdź na platformę VOCAbite , załóż darmowe konto i regularnie wykonuj zadania powtórkowe.



### Droga do doskonałej komunikacji w biznesie



Indywidualnie podchodzimy do potrzeb każdego klienta.



Szkolenia dostosowujemy do potrzeb branżowych firmy.



Mamy własną platformę elearningową i tworzymy autorskie materiały szkoleniowe.



Uczymy online - w dowolnym miejscu i czasie.



Mamy profesjonalną i zaangażowaną kadrę.



Monitorujemy efekty naszej wspólnej pracy.



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